**Step 1: Personalize Support Letter**

Please review each section of the letter template where there is yellow highlight and replace the yellow highlight with the indicated content.   
  
Once complete, please submit your letter to the Assembly and the Senate Budget committee chairs and cc Jenna Shankman, Family Caregiver Alliance Policy Specialist, and Michelle Baass, Director of the California Department of Health Care Services (DHCS) by following the instructions in step 2.

**Step 2: Email submission instructions**

**To:** [sbud.committee@senate.ca.gov](mailto:sbud.committee@senate.ca.gov); [BudgetSub1@asm.ca.gov](mailto:BudgetSub1@asm.ca.gov).

**CC:** [jshankman@caregiver.org;](mailto:jshankman@caregiver.org) michelle.[baass@DHCS.ca.gov](mailto:baass@DHCS.ca.gov)

**Subject Line:** Letter of support for the California Caregiver Resource Center (CRC) 22-23 Budget Request   
  
**Message:**

Dear Honorable Members,

I am respectfully submitting the attached letter of support for the California Caregiver Resource Centers FY 22-23 Budget Request: Building Partnerships and Expanding Capacity to Meet the Goals of the California Master Plan for Aging.   
  
Thank you.

Name/Email Signature

*Note: after you email your letter, Family Caregiver Staff will forward it to the following additional people:*

Senator [Melissa A. Melendez](https://www.senate.ca.gov/sd28), Senator Richard Pan, Senator [Nancy Skinner (Budget Committee Chair)](https://www.senate.ca.gov/sd09), Senator [Jim Nielsen (Budget Committee Vice Chair)](https://www.senate.ca.gov/sd04), Toni Atkins, Senate President pro Tempore, Assembly Member [Devon J. Mathis](https://assembly.ca.gov/a26), Assembly Member Assembly Member [Jim Wood](https://assembly.ca.gov/a02), Assembly Member [Vince Fong](https://assembly.ca.gov/a34) (Budget Committee Vice Chair), Assembly Speaker Anthony Rendon, Family Caregiver Alliance